



Employment Law Basics

HR, Leadership and Team Management Skills



Introduction

Do you understand basic employment rights? Your obligations towards your staff and theirs to you?

In this course, we will bust common employment law myths, provide delegates with useful case studies from recent tribunal cases and enable them to confidently apply your knowledge.



Course Duration

SSG offer this module as part of a full or half day course which can be delivered as a classroom or virtual course.



Course Attendees

This course is suitable for SME owners, directors, senior managers, team leaders and supervisors.



Course Programme

- What makes employment law – types of legislation / regulation?
- Basic employment rights
- Your main policies and procedures
- Why it is important to follow the rules
- Employment tribunals, types of claims and penalties

On completion of the course delegates will be able to:

- Identify the ideal structure most suited to their business
- Pinpoint changes they have to make
- Decide how to achieve these changes
- Benefit from advice and guidance provided by the group and course tutor
- Agree on an action plan of development and capability management



Training Certification and Assessment

Following successful completion of training, SSG course attendance certificates will be issued which are valid for three years. It is recommended that certification is renewed every three years to ensure those persons responsible are kept up to date with best practices.



Suggested Follow on and Complementary Courses

This module can be combined with other subjects for a half or full day course. Please contact our Customer Service team for more information.